



DIRECTOR OF PUBLIC SERVICES

Town of Mooresville, NC



About Mooresville

Since the year 2000, the Town of Mooresville's population has increased from 19,048 to over 53,721 and is still growing! Situated in the Central Piedmont of North Carolina, Mooresville is less than an hour's drive from Charlotte which offers big city amenities such as the Charlotte Hornets and Panthers as well as the U.S. National Whitewater Center, and it's 2-3 hours from the beautiful Blue Ridge Mountains and a multitude of Carolina Beaches.

The local economy is diverse, with a mix of manufacturing, retail, and service industries. Its proximity to Charlotte provides even more job opportunities and economic stability. Mooresville is the home of numerous high-tech industries, and national and international corporate headquarters which includes Lowe's Home Improvement.

Mooresville boasts a thriving downtown where historic preservation meets innovative amenities and businesses. Whether residents and visitors are gathering for a meal, supporting local breweries, coffee shops and other small businesses, enjoying a street festival or parade on Main Street, or attending a live performance at one of several venues, downtown has something for everyone. Significant investment continues to be made to increase connectivity, functionality, and overall quality for this heart of the town.

Mooresville is a vibrant community with numerous parks, recreational facilities, and cultural events. Leisure activities include Pickleball and a state-of-the-art skate park that is the largest skating complex in the southeast. The Town of Mooresville has an 18-hole golf course with a driving range, pro shop, snack bar, and nationally recognized restaurant. Mooresville is known for its quality of life, offering a mix of suburban and rural living, while still maintaining a small-town atmosphere.

Located in the heart of the Carolinas, Mooresville is perfectly situated on Lake Norman, which is the largest man-made lake in the state of North Carolina with more than 520 miles of shoreline. Thrillist.com named Mooresville one of the 12 Most Luxurious Lake Towns in the world! As such, choosing to reside in Mooresville means living in one of the most beautiful places on earth.

While the cost of living can vary depending on individual circumstances, Mooresville generally offers a lower cost of living compared to larger cities like Charlotte.

City Government

Mooresville operates under a Council-Manager form of government. The citizens elect a Mayor and six Commissioners as the Town's governing body. The Mayor and two Commissioners are elected at-large. The other four Commissioners represent wards and must live in the ward they represent.

The Mayor serves a two-year term, while the Commissioners serve staggered four-year terms. The Mayor, two ward commissioners and one commissioner-at-large run in November of odd numbered years. All elections are non-partisan.

Providing resources and actions to make the Board of Commissioners vision a reality, the Town of Mooresville currently has a strong leadership team. Both staff and the Board have been open to innovative ideas, practices and projects to better serve the Town's residents and visitors as well as enhance economic development in the area.

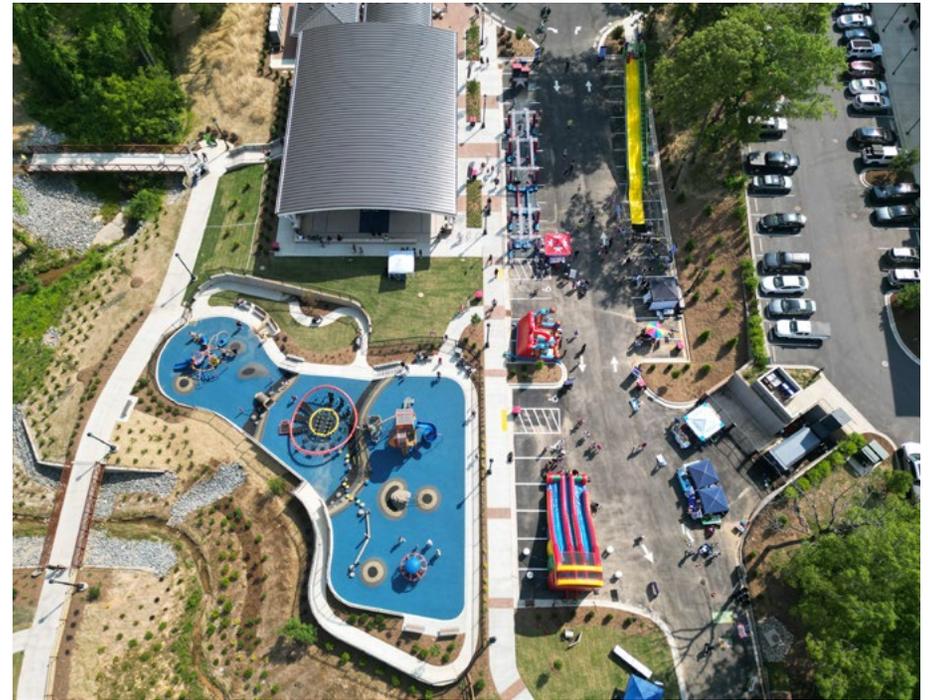


The Position

The Director of Public Services reports to the Assistant Town Manager for Public Services and Operations, and plans, organizes, and directs a variety of activities and municipal projects including sanitation, street maintenance, traffic management, and engineering, and provides technical advice and assistance in long-range planning, construction improvement, engineering, streets, solid waste collection and other infrastructure, ensuring that modern, safe, effective and efficient practices are utilized by all municipal work crews. The Director of Public Services represents the Town in interactions with citizens, developers, state and federal regulatory officials, media, etc., and handles contract management, citizen issues, and budget and personnel administration.

Education and Experience

A Bachelor's degree from an accredited college or university in civil or environmental engineering and seven to ten years of experience in a responsible management position in the municipal engineering, public works, or environmental resources field, or an equivalent combination of education and experience. A Professional Engineer (PE) license is highly preferred.



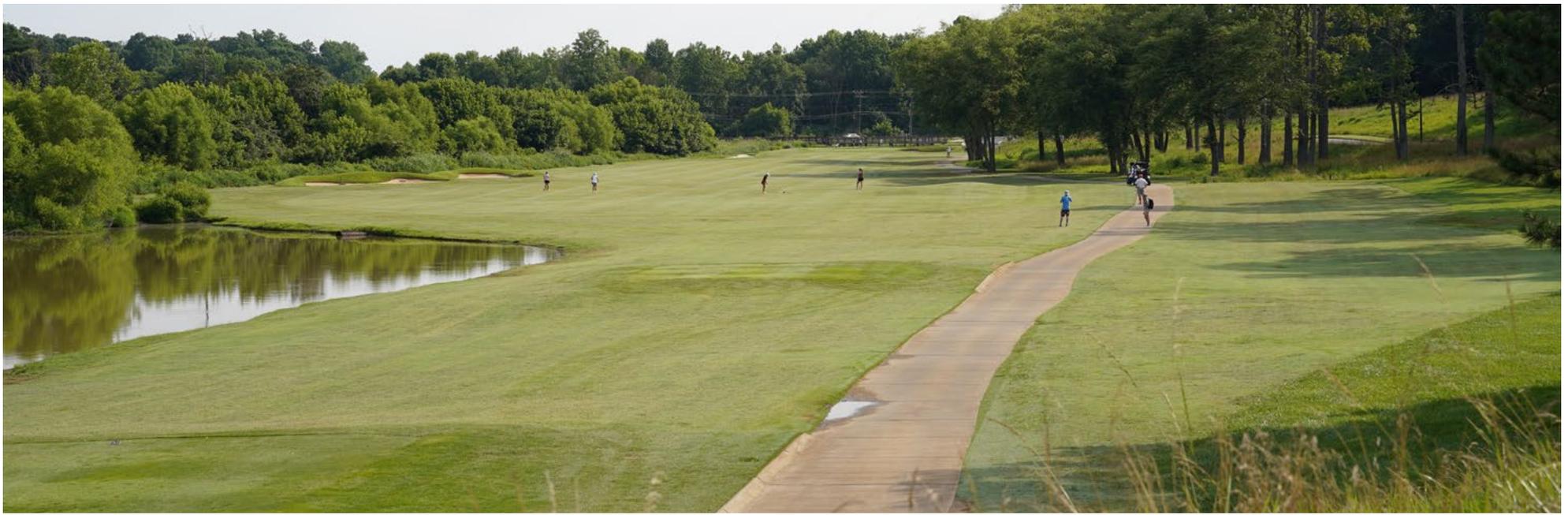
Essential Functions and Responsibilities

- Manages the hiring promotion, training, discipline, counseling, and evaluations of personnel as well as other personnel actions and meets frequently with subordinate supervisors to solve both short and long-term problems; set priorities and deadlines and provide guidance and direction.
- Manages and plans the activities of streets, sanitation, traffic, and engineering staff; ensures coordination of activities with other departments.
- Researches and recommends long range plans and strategies for meeting municipal citizen service needs; researches and recommends operational changes to the Assistant Town Manager; analyzes personnel, equipment, property and operation of the departments; implements actions to improve departmental operations; reviews and revises work objectives and expectations.
- Advises the Town Manager and other Town officials on streets, sanitation, traffic, and engineering projects and activities.
- Coordinates projects with other departments; attends Town Board meetings to represent the departments.
- Supervises the provision of Traffic and Engineering Services.
- Reviews the preparation of multiple departmental operating and capital budgets; monitors and approves expenditures.
- Ensures that proper records are maintained of division operations; analyzes trends and work orders for effective decision making.
- Researches, plans, and implements changes in operations of solid waste disposal, recycling, safety, and other-related issues.
- Plans, organizes, and monitors a variety of contracted work such as street resurfacing, sidewalk, or drainage construction projects, coordinates with engineers and contractors.

Knowledge, Skills & Abilities

- Thorough knowledge of civil engineering design principles and engineering practices as applied to departmental functions.
- Thorough knowledge of the principles and practices of public works and environmental resources administration, planning and construction.
- Thorough knowledge of modern governmental budgeting, personnel and purchasing practices.
- Thorough knowledge of the equipment and materials used in the construction, maintenance, and repair of streets, traffic signals, and solid waste management.





The Ideal Candidate

The ideal candidate should be a forward-thinking leader with expertise in sanitation, street maintenance, traffic management, engineering, and long-term infrastructure planning. The ideal candidate will have experience in strategic planning, project management, and organizational development, and should possess financial knowledge to include fiscal planning, budget management, and capital improvement projects.

The ideal candidate should be a results-oriented leader who thrives in a collaborative, fast-paced environment. This person should excel in building relationships, working seamlessly with town officials, developers, regulatory agencies, and the public, managing diverse teams, and driving continuous improvement to meet Mooresville's evolving needs.

This person should be a visible leader with the ability to delegate authority and responsibility while maintaining appropriate levels of operational control. Effective communication along with strong collaboration and team building skills will be necessary for this individual to be successful; advanced written and oral communication skills are imperative. The ideal candidate must have the capacity and interest to be an effective mentor and leader for staff.



Salary

The Town of Mooresville is offering a starting salary of \$107,888 to \$168,734, commensurate with experience in addition to generous benefits options that includes 100% coverage of the cost for regular full-time employees for medical, dental and vision coverage and a significant portion of the cost for dependent coverage, plus additional benefits such as dental, vision, FSA, and a 5% contribution to an employee retirement account. Relocation assistance will also be available for the successful out-of-area candidate.

How To Apply

Applicants should forward a cover letter and resume to:

resumes@affionpublic.com
Reference: MOORESVILLEDP

Affion Public
PO Box 794
Hershey, PA 17033
888.321.4922
www.affionpublic.com

 [Town of Mooresville NC](#)

 [townofmoorevillenc](#)



The Town of Mooresville is an Equal Opportunity Employer. We recruit, hire, train and promote employees without regard to race, religion, color, marital status, veteran status, disability, national origin, sex, age or any other protected category. We believe that true excellence comes from the confluence of many different perspectives. We are at our best, when everyone has an opportunity to contribute to the outcome. For additional information about the Town of Mooresville, please visit our website at [MooresvilleNC.gov](#).

